

Position Description for: Sports Media and Sports Programming Director

The Sports Directors shall perform the duties invested in them by the direction of the General Manager of WGMU Radio, the radio station of George Mason University with studios located on the bottom floor of the George W. Johnson Center. Our offices are located in Student Union Building II (The HUB) with a mailing address of 4400 University Drive MS 2C5 Fairfax, VA 22030. WGMU Radio is a subsidiary of the Office of Student Media and University Life, yet independently operated and student-run. Sports Directors are a Senior Staff Level *volunteer* position, or held by an individual for *academic internship credit* approved by the holder's respective academic major department. The individual shall be overseen by the General Manager of WGMU Radio.

The official duties of the Sports Media Director and Sports Programming Director include, but are not limited to:

- Responsible for overseeing, and the coordination of, all on-air sports programming with the Program Director and General Manager. **(Programming)**
- Serve as WGMU Radio's main liaison to the Department of Athletics and its administrators. **(Media)**
- Create new sports programming and sports content for the station. **(Programming)**
- Responsible for updating the sports sections of the website and creating new and updated sports content on WGMU's site. **(Media)**
- Working with other Student Media entities to create shared sports content **(Programming and Media)**
- All aforementioned duties are also as per the Office of the Program Director/General Manager and have the ability to be amended.
- Sports Director may be assigned additional duties as the GM/PD and/or Student media sees fit within the general realm of his/her duties.
- The Sports Directors are contracted with 2.5 hours of work per week during the semester, supplemented with internship credit and experience.