

Position Description for: Director of Engineering (Chief Audio Engineer)

The Director of Engineering shall perform the duties invested in him/her by the direction of the General Manager of WGMU Radio, the radio station of George Mason University with studios located on the bottom floor of the George W. Johnson Center. Our offices are located in Student Union Building II (The HUB) with a mailing address of 4400 University Drive MS 2C5 Fairfax, VA 22030. WGMU Radio is a subsidiary of the Office of Student Media and University Life, yet independently operated and student-run. Director of Engineering is a Senior General Staff Level *scholarship paid* position, or held by an individual for *academic internship credit* approved by the holder’s respective academic major department.

The official duties of the Director of Engineering include, but are not limited to:

- Serving as the chief consultant on audio equipment before the organization makes a purchase, along with basic consultation with the purchase of general technical equipment.
- Create new ideas on how to revamp and move forward in the way of our studio technology in a cost effective manner.
- When issues arise in the area of audio technical engineering, the Director will serve as overseeing the diagnosis of the problem, along with presenting the staff his/her findings to determine the best course of action.
- Assist with any audio technical duties necessary to see that the station is running smoothly and fully operational to the best standards.
- Have great flexibility on being able to respond to technical calls and issues during the day and night hours of potential programming.
- Collaborating with other technical Office of Student Media staff, such as the Associate Director of Technology.
- Perform event audio engineering duties and event set-up when needed for WGMU or other Student Media entities.
- The Engineer may be assigned additional duties as the GM/PD and/or Student Media sees fit within the general realm of his/her duties.
- The Engineer is contracted with 3 hours of work per week during the semester.
- In order to receive scholarship payments, Student Media requires students to attend numerous events throughout the semester, including Friday morning meetings, admissions events and Mason events.